

Ministry of Labour, Home Affairs and Sports

The Department of Workforce Development

Invites Bermudian College and University Students
To Register and Apply for the Summer Employment Programme

This is a paid internship that will be hosted from June to August. Successful interns can expect to gain well-rounded career exposure with practical hands-on-experience in Government, Private and Non- Profit Sectors. Internship applicants must hold Bermudian status and be enrolled full-time at an accredited college or university with a minimum GPA of 2.50. *Applications will open on www.bermudajobboard.bm from January 15th to February 15th*.

- To Register <u>Select Candidate Registration</u> (found in tool bar at the top of the page);
- Begin completing the profile page with all personal details
 - Under the "Current Job Status" field select "Looking for Summer Student Position."
 - o Complete registration
 - o Select "Signup".
- You will receive a confirmation email that will prompt you to Click on "Activate Your Account"
- Login and complete "Manage My Record"
- Select pencil icon.
- **To Apply Select "All Jobs"** and search for job titled: Summer Employment Programme, Department of Workforce Development
- Click on the job and read the job information and requirements carefully.
- **Select Apply Now!** You will receive a confirmation of your submission.

Applications will only be accepted from January 15 to February 15.

Returning Summer 2018 participants only need to submit verification of full-time enrollment, college transcripts and a current resume.

To obtain additional information, phone 297-7714 or email <u>sepinfo@gov.bm</u>

Closing Date: February 15th